

Family Justice Project

Project # 263-0294

3rd Quarter Report -- FY 2008

April 1st – June 30th, 2008



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Executive Summary

To support Egypt's determination to strengthen access to justice, enhance family stability, and protect the rights of children, USAID, in cooperation with the Government of Egypt, established the Family Justice Project (FJP) and chose Management Sciences for Development, Inc. (MSD), as its implementing partner. The purpose of the FJP is to enhance access to justice for families. Specifically, the Project supports the implementation of Law Number 10 of 2004, pertaining to family court mediation and works closely with the Ministry of Justice (MOJ) and The National Council for Childhood and Motherhood (NCCM).

During the second quarter of FY2008, the FJP continued to achieve its objectives by supporting both the mediation and NGO components of the Project. FJP continues to work closely with its partners to complete the activities outlined in the FY2008 workplan. This quarterly report continues to track progress against the activities previously elaborated in that workplan and follows the same format. Some of the highlights for this quarter include:

- Completion of training for 355 mediators in Aswan, Benha, Shebin El Kom, Damietta, Fayoum, and Zagazig as part of the nationwide training program
- Completion of train the trainer's program for 14 judges
- Completion of repairs at El Saaf mediation offices, with all other Giza locations underway
- Award of one additional grant and one extension bringing the total awarded to nearly 2 million USD
- Completion of program management, including monitoring and evaluation, training for 32 participants from NGO grantees from Giza, Minya and Port Said
- Completion of 258 public awareness events for 7,935 participants by NGO grantees to promote family stability and support the mediation process
- Settlement of 2,820 cases by 69 NGO counseling centers from 4485 visits
- Completion of 4,982 home visits by NGOs to support families in dispute

Task One

During this quarter, nationwide training for mediation office personnel was completed for Aswan, Benha, Shebin el Kom, Damietta, Fayoum, and Zagazig, for a total of 355 participants. A 6-day train the trainer's program was completed by 14 judges, a select group of which will serve as legal trainers in future mediation trainings.

FJP completed repairs at El Saaf mediation offices and began work at all other Giza locations, as well as upgrades to the MOJ technical offices. Requests for proposals and sites visits with potential contractors and MOJ engineers were completed for all Minya locations, with work scheduled to begin early next quarter.

Task Two

During this quarter, Task Two awarded one additional grant and one extensions bringing the total number of grants to 31 (total includes 5 extensions to previous grantees) for 26 Egyptian NGOs. A total of almost \$2 million has been awarded to date. NGO grantees successfully implemented program activities focusing on counseling services for families, community awareness and education efforts.

A specialized 3-day training program on project management and monitoring and evaluation was held for 32 NGO staff members. This program is part of a series of trainings and technical assistance designed to increase the capacity, and thereby sustainability, of NGOs. As an additional form of technical assistance, a human rights/child right's based approach manual was completed for use by NGOs in their advocacy efforts and training programs.

Activities planned for next quarter

In the third quarter of FY2008, FJP will complete mediation training for offices in Ismailia, North and South Sinai, Suez, and Alexandria. FJP will also complete another round of train-the-trainers programs, as well as conducting roundtable discussions for mediators from the pilot regions. Repairs to rural Giza courts and the MOJ offices will be completed and repairs to Minya locations will be underway by the end of next quarter.

Task Two will hold a Family Day event in July to support improved communications for more than 300 family members. We will also continue to support NGO activities through the grant program that help strengthen the "safety net" for families in the pilot communities. FJP will continue its capacity building activities with training on the human rights manual in July for NGO grantees in all three pilot regions.

The community awareness and media activities will also continue with an opening ceremony at the El Saaf mediation offices. The media component will also support NGO grantees to develop and disseminate messages on family justice to children, youth, parents and community leaders.

Task One: Strengthening Capacity to Mediate Family Disputes

During the 3rd quarter of FY2008, the Family Justice Project (FJP) provided a train-the-trainers program for judges, continued to execute the National Training Plan for mediation office personnel, and made significant progress in repairing the pilot area mediation offices, including the completion of El Saaf offices.

Component 1 – Family Justice Training

1.1 Training of Trainers

FY2008 WorkPlan Activities for Q3				Q3		
	Activities	Counterpart	Output	Apr.08	May08	Jun.08
1.1.1	Recruit and conduct TOT in Southern region	MOJ /Academic Institutions	10 trainers trained to serve Southern region			
1.1.2	Recruit and conduct TOT in Northern region	MOJ /Academic Institutions	10 trainers trained to serve Northern region			

As agreed with the MOJ, the training-of-trainers (TOT) program originally slated for last quarter was completed by 14 judges (2 female, 12 male) as part of a six-day program (2 days per week for three weeks) during May and June. Counselor Attaweya welcomed judges at the opening session. Based on the success of the program, Couns. Attaweya requested additional TOTs to build a pool of trainers to sustain the mediation training program beyond the life of the project. Following the completion of the program, selected trainees furthered their skills through observation at the nationwide mediation training. These trainees will serve as trainers for the legal portion of the nationwide program beginning next quarter. As requested by MOJ, the FJP will deliver an additional TOT program for judges and mediators to continue to build a core group of training professional.



Counselor Attaweya addresses TOT trainees

1.2 Nationwide Training of Family Court Mediators

FY2008 WorkPlan Activities for Q3				Q3		
	Activities	Counterpart	Output	Apr.08	May.08	Jun.08
1.2.1	Aswan Training (continued)	MOJ	21 trained	✕		
1.2.2	Benha Training	MOJ	70 trained	✕		
1.2.3	Shebin El Kom Training	MOJ	85 trained		✕	
1.2.4	Damietta Training	MOJ	27 trained		✕	✕
1.2.5	Fayoum Training	MOJ	37 trained			✕
1.2.6	Zagazig Training	MOJ	115 trained			✕

Nationwide mediation training continued this quarter with a final session for the Aswan mediation offices. During the quarter, mediation training was completed for Benha (three sessions), Shebin El Kom (three sessions), Damietta (one session), Fayoum (one session), and Zagazig (three sessions). In total, 355 participants from 5 mediation offices in Aswan, 9 mediation offices in Benha, 4 mediation offices in Shebin El Kom, 6 mediation offices in Damietta, 6 mediation offices in Fayoum, and 15 mediation offices in Zagazig completed the training. The participants included 57 psychological, 139 social and 159 legal personnel. The training program included a one-day legal training where participants were introduced to the implementation of Law 10 and were able to discuss related issues with MOJ representatives. The remaining 3 days focused on mediation techniques including the steps of mediation, understanding family conflict, advanced communication skills, and report writing. During the training, the concept of team building was emphasized by helping participants understand the role of each of the mediators (i.e. legal, social and psychological) and how they are interrelated.

At the request of the MOJ, the nationwide training program was revised from four days to three days by compacting some of the topics and utilizing time more efficiently with shorter breaks. This new streamlined 3-day agenda will begin implementation during next quarter. *See Annex 1 for updated training agenda and Annex 2 for updated training schedule.* Also at the request of the MOJ, seconded specialists from the Ministry of Social Solidarity will not attend the training until their employment status has been finalized. The MOJ wants to ensure that those trained will remain with the mediation offices as full time staff. Training will be held later in the year for those remaining secondees and newly hired staff.



Training Session for Zagazig Offices

Component 2 - Infrastructure Repairs in Family Courts

El Saaf mediation office repairs were completed in April and an opening ceremony is being scheduled with the MOJ for next quarter. During the quarter repairs at all other sites in Giza (Ayyat, Badrasheen, and 6th of October) were underway. Since the MOJ decided not to make repairs at the Kit Kat location in Giza, they requested upgrades to the technical offices at the MOJ headquarters which was approved by USAID. Work is now underway in the seven offices located at the MOJ and is scheduled for completion by early next quarter. Request for proposals (RFPs) were issued for all eight sites in Minya. Site visits in Minya with potential contractors and MOJ building engineers were completed during the quarter and repair work will begin next quarter.

2.1 Infrastructure Repairs in Family Mediation Offices – Minya Governorate

FY2008 WorkPlan Activities for Q3				Q3		
	Activities	Counterpart	Output	Apr.08	May.08	Jun.08
2.1.1	Preparations of RFPs for constructions, electric, sanitary and A/C contractors to execute repairs	MOJ	Site drawings and specifications completed RFP has been made		x	x
2.1.2	Contract with construction, electric, sanitary and A/C contractors for Giza	MOJ	3 RFP's have been released - (selection to take place early July)			x

Site visits to all Minya offices were completed by the FJP engineer and MOJ engineers in order to develop details for the upgrades to be included in RFPs. RFPs were issued and are bids are due in July, after which contracts will be awarded and repairs will get underway, with all eight locations slated for completion by the end of 2008. FJP has divided the eight sites into three regions so that work can occur simultaneously.

2.2 Infrastructure Repairs in Family Mediation Offices – Giza Governorate

FY2008 WorkPlan Activities for Q3			Q3		
	Activities	Counterpart	Apr.08	May.08	Jun.08
2.2.1	Preparation of RFPs for construction, electric, sanitary and A/C contractors to execute repairs	MOJ	x	x	
2.2.2	Contract with construction, electric, sanitary and A/C contractors for Giza	MOJ		x	
2.2.3	Supervise ongoing work of contractors for Quality Assurance	MOJ		x	x

With El Saaf completed, FJP began working simultaneously in the three additional Giza locations of 6th of October, Ayyat and Badrasheen. The Ayyat and Badrasheen offices were nearing completion at the end of the quarter. The Sixth of October location is a larger site that will require more time to complete. Repairs at these locations are similar to previous ones with updated office space, new furniture, upgraded toilet facilities, and private mediation rooms. Incorporated into the repairs are updated electrical work and computer systems provided through the Administration of Justice Systems (AOJSII) project.



Staff at work in newly renovated El Saaf Offices

2.3 Infrastructure Repairs in Family Mediation Offices – MOJ HQ

Although not anticipated in the original workplan, FJP, at the request of MOJ, is completing upgrades to the technical offices at the MOJ General Administration building. Repairs to the seven rooms are expected to be completed early in the next quarter. The repairs were divided into two phases so that personnel could continue to work in the offices, with three offices completed first followed by the remaining four. AOJSII is also updating the electrical system and providing new computers for the office.

Component 3 – Media Support for MOJ

3.1 MOJ Headquarters

FY2008 WorkPlan Activities for Q3				Q3		
	Activities	Counterpart	Output	Apr.08	May.08	Jun.08
3.1.1	Develop materials on family justice for MOJ	MOJ	Flyers, brochure, posters, Q&A booklet	x	x	x
3.1.2	Provide technical assistance to develop a database for journalists and media professionals.	MOJ	Database for MOJ Press Office	x	x	x
3.1.3	Develop and implement a public relations plan to deliver defined messages of the mediation offices and MOJ	MOJ	PR message		x	x

FJP media staff met with Counselor Attaweya to discuss development of the MOJ media department. The MOJ has developed a media monitoring system to review information reported about the courts and activities of the MOJ. An assessment of the media department is needed to determine capacity building opportunities. Opportunities for press releases and media events were discussed, including highlighting the completion of mediation office repairs at the various courts.

The media team is continuing its work with psychological experts to develop a manual of key messages for both NGOs and MOJ to utilize in media activities. This activity will result in a technical manual and specialized training to ensure that messages to families, and children in particular, are well focused and responsive to the psychological needs of that group. The manual is expected to be completed next quarter.

3.2 Mediation Offices

FY2008 WorkPlan Activities for Q3				Q3		
	Activities	Counterpart	Output	Apr.08	May.08	Jun.08
3.2.1	Identify outlets for promoting MOJ messages	MOJ	Media Outlets	x	x	x
3.2.2	Organize and connect media events to infrastructure inauguration in collaboration with mediation offices	MOJ				x
3.2.3	Develop 5-minute film about process of infrastructure repairs	MOJ	Documentary film	x	x	x

Channel Two interviewed Thanaa Shamy, FJP's Senior Legal Expert and Counselor Wassim Sweilam of the MOJ technical office on April 20th on a program entitled "Min Khamsa Li Sitta" (From Five to Six). The interview focused on the Family Justice Project and the MOJ accomplishments in providing national training and repairs to mediation offices in Egypt. The interview also highlighted the services offered by family courts and mediation offices.

The media team completed visits to infrastructure sites to conduct filming for the documentary that will illustrate the before and after effects of the repairs. A site visit was also made in preparation for the opening ceremony planned for El Saaf mediation office. The media team is coordinating with the MOJ and USAID to develop press materials and finalize the program, which is expected to be attended by high level officials from the Minister of Justice and USAID.

Task Two: Increasing Access to Information on Family Court Legal Services

Throughout the 3rd quarter of FY2008, Task Two successfully completed the following activities: 1) signed one new grant and finalized one grant extension, 2) completed a capacity building workshop for NGO grantees from the pilot areas 4) completed human rights based advocacy manual, and 5) continued provision of legal and counseling services through NGO grantees.

Component 1 – NGOs Grants Program

1.1 Ongoing support/technical assistance/training to current grantees

FY2008 WorkPlan Activities for Q3				Q3		
	Activities	Counterpart	Output	Apr.08	May.08	Jun.08
1.1.1	Develop training manual for NGOs with standardized protocols for strengthening the family based on solving family disputes from a human rights approach. The manual will provide methodology to support the family, the rights of children, emphasize the role of family members and provide effective mediation techniques designed to ensure family stability	NCCM	Training Manual for NGOs			
1.1.3	Training workshop on managerial and financial skills (Giza, Minya Port Said)	NCCM	No. of NGOs trained	×	×	×
1.1.4	Financial Auditing	NCCM	Increased capacity to monitor financially	×	×	×
1.1.5	Technical Assistance	NCCM	No. of field visits and progress recorded	×	×	×

In April, FJP completed a three day capacity building workshop on project management and monitoring and evaluation methods, which was attended by 32 project managers from NGO grantees. The training focused on objective and results based management approaches and the development of M & E plans, including measuring client satisfaction. This program was part of the continuing series of trainings designed to increase the capacity of NGO grantees. Evaluation of the training, through the use of pre and post-test surveys, revealed an increase in skills. The evaluation found that



Trainees make presentation at capacity building workshop

85% of participants rated the quality of the training highly, including 44% as outstanding and 41% as very good.

The NGO human rights manual was completed and submitted for comment to FJP and NCCM by the consultant. To further support the development of the manual on a practical level, a roundtable discussion was conducted on April 22, 2008 with a selected group of partner NGOs. This interactive discussion resulted in identifying the main guidelines and case studies based on the NGOs experiences and needs. NCCM has approved the manual which focuses on a human rights and child rights approach to training and advocacy. A one-day training program on the manual is scheduled for early July in Cairo, for Giza and Port Said NGOs, and also in July for Minya NGOs. Additional revisions to the manual are expected following the training program to ensure practicality of its use.

During implementation of the FJP grants program, it has been observed that there is severe lack of qualified and experienced social workers in the field of family and children's issues. Therefore, FJP met with the Dean of the Higher Institute of Social Services to discuss the possibility of adding courses including Family Counseling and Family and Child Rights to the syllabus for both graduate and undergraduate levels throughout Egypt. The institute agreed to

add these specialized courses and sent a formal request to the Minister of Higher Education for their approval. It is anticipated that these new courses will be included in the curriculum of the next academic year. FJP agreed to share materials and lessons learned through the project to ensure that students are given a thorough background in this field.



Participants of Project Management Training

During the quarter, Child Law Amendments were passed by Egyptian Parliament. These reforms included increasing the marriage age to 18 for males and females, criminalizing female genital mutilation and requiring medical testing before marriage. NGO grantees had previously provided input for the draft law and held several workshops to discuss the proposed amendments. The passage of these amendments is a major step forward in the field of children's rights and represents a best practice of NGOs working with government, particularly NCCM, to ensure that workable laws are put into place. FJP will complete additional trainings to familiarize NGO staff, particularly legal staff, about the specifics of the new law. Also, NCCM has requested that the NGOs provide input for the executive regulations which will ensure the effective implementation of the law. Ambassador Moushira Khattab, in a letter of recognition, formally recognized the FJP team and NGO grantees for their input and support to ensure the adoption of these amendments.

Some of the results achieved by the NGO grantees during this quarter include the following:

Minya:

- FJP grantee *Saydat Misr Association* completed an exhibition of children's art at the Minya Cultural Palace, which was attended by the Governor. The governor provided three monetary prizes and certificates for the event. The exhibition highlighted work of children expressing their reactions to family disputes. In addition to allowing the children to showcase their artistic talent, it also served to inform the community about the work of the NGOs and methods of dealing with family disputes.
- 2,613 individuals visited FJP sponsored NGOs and counseling centers to obtain family counseling or information regarding family law and family dispute settlements.
- 16 trainings were completed by NGOs serving 303 participants across Minya; trainings provided citizens with the legal background regarding Law No. 10 and family courts. Other training included the concept of counseling centers, media training, and mediation office services training.
- 104 awareness raising events were completed for 2,179 participants. The events discussed the importance of developing healthy family relationships and provided information on mediation office centers and NGO counseling centers throughout Minya.
- 4,288 home visits were completed by NGOs to deliver messages about the benefit of family cohesiveness.
- 957 children received sponsorship to support their education and ensure that children who previously were school dropouts due to family disputes and in poor economic conditions to remain enrolled in educational programs.

Giza:

- Hawaa El Mostakbal Association presented an end of grant program at NCCM which was attended by Amb. Moushira Khattab, Amb. Hussein El Sadr, Counselor Beshr El Shorbagy of the MOJ, General Youssef Wessal as Giza Governorate representative and Mr. Mamdouh El Fakahany as the Ministry of Social Solidarity representative. The event showcased the grant activities, discussed challenges and proposed next steps, as well as including an exhibition of the products from beneficiaries.
- 24 trainings were completed by NGOs for 493 participants in Giza; trainings provided attendees with legal background regarding Law No. 10 and family courts. Other training included the concept of counseling centers, media training, and mediation office services training.
- 131 awareness raising events were completed for 5,356 participants. Some of the events helped promote counseling centers hosted by the NGOs while other events raised awareness around promoting healthy family environments and family law.

- 1,759 citizens visited FJP sponsored NGOs and counseling centers to obtain family counseling or information regarding family law and family dispute settlements.
- 1,461 children received sponsorship to support their education

Port Said:

- *Port Fouad Association for Family and Child* established 2 counseling centers and completed an agreement to cooperate with 25 different institutions including schools, mosques, churches, universities and youth clubs to raise awareness.
- 18 awareness raising events took place during the quarter for 390 individuals across Port Said. The events helped promote counseling centers hosted by the NGOs while other events raised awareness around promoting healthy family environments and family law.
- 113 citizens visited FJP sponsored NGOs and counseling centers to obtain family counseling or information regarding family law and family dispute settlements.
- 149 children received sponsorship to support their education.

1.2 New Grant Awards

A new grant agreement was signed in June with the Port Said NGO, *Association for Small and Medium Industries*. The NGO collaborates with two partner NGOs in their activities on child protection and child labor. An orientation workshop was provided for this grantee to familiarize them with FJP and USAID compliance. FJP also finalized a grant extension with the *Minya Coalition of Health NGOs*, to increase their activities and the geographic area of coverage to ensure that citizens of the Minya governate are well served with counseling services.

FY08 WorkPlan Activities for Q3				
	Activities	Counterpart	Output	
1.2.2	<ul style="list-style-type: none"> • Grant Award Development • Technical review of proposed programs by field coordinators • Financial review of proposed programs by Grants Manager • Exempted Parties List System (EPLS) verification • Grant agreement signed 	NCCM USAID	Award approximately total \$1,000,000 in NGO grants.	Continuing grant awards

To date, FJP has awarded 31 grants (includes 5 extensions) to 26 NGOs, totaling \$1,943,000. See Annex 2 for NGO grant list.

FY08 WorkPlan Activities for Q3				Q3		
Activities		Counterpart	Output	Apr.08	May.08	Jun.08
1.2.5	Monitoring and evaluation: Refine and implement quantitative and qualitative measures to monitor progress of NGO activities.	USAID	Monitoring NGOs performance as per contract set objectives	✕	✕	✕

FJP monitoring and evaluation staff completed verification visits and reports for five NGOs and their partners in Giza. The five NGOs were; *Shemou' Association*, *Al Tawan Association (Yad b Yad)*, *Society for Local Community Development (Warak Al Hadar)* and *Hawaa Al-Mostakbal*. The visits took place in June and were designed to check the accuracy of data and review the data collection methods to make sure they comply with USAID guidelines. Visits to Minya NGOs are planned for early next quarter. The NGO scorecard was also completed for seven NGOs whose grants ended. The scorecard will assess their current capacity for comparison with the baseline assessment.

Component 2 - Media Community Awareness (NCCM)

2.1. National

FY08 WorkPlan Activities for Q3				Q3		
	Activities	Counterpart	Output	Apr.08	May.08	June.08
2.1.1	Establish committee of experts on child development, psycho-social and family dynamics.	NCCM	Ongoing expert advice and review of media messages development			
2.1.2	Develop concepts for radio and TV programs.	NCCM	Participate and provide experts input on children for Radio and TV	✕	✕	✕
2.1.3	Develop children's Sesame Street episodes (Alam Semsem)	NCCM	Use content developed by children committee to produce visual educational episodes to be aired on TV and used by NGOs for raising awareness	✕	✕	✕
2.1.4	Develop website content for FJP to be linked and/or determine best website host.	NCCM	Website: that includes NCCM and MOJ legal material, Q&A and all data related to the FJP project	✕	✕	✕
2.1.5	Develop flyers, posters Q&A booklet.	NCCM	Material developed to serve communication needs of the project	✕	✕	✕

Work was initiated on the manual of media messages during the quarter. Several work sessions were completed with the expert team and completion of the manual is expected next quarter. When completed, this manual will serve to inform future media events with the appropriate psychological messages to reach children and families in dispute in an effective way. The manual will also serve as a training tool for media and NGO public awareness events including family day activities and youth events planned for Giza and Minya later this year.

The program content was finalized for the “El Bernamig El Aam” radio program with input from specialists and FJP personnel. The 30 episodes begin with a two minute drama on specific issues followed by a discussion of both the legal and psychological aspects of family issues. Experts from the MOJ and NCCM, as well as FJP’s legal advisor will appear on the program to discuss the issues and answer questions. These programs are currently being recorded and expected to air next quarter.

At the request of NCCM a specialized brochure on NGO activities is currently being developed. This brochure will highlight the work of NGOs and to serve as an informational tool for the public. The text and layout has been completed and once approved and edited will be ready for printing and distribution early next quarter.

2.2. Pilot Regions Community-based (Giza, Minya and Port Said)

FY2008 WorkPlan Activities for Q3				Q3		
	Activities	Counterpart	Output	Apr.08	May.08	June.08
2.2.3	Preparation and execution of Family day event (1 event in each governorate)	NCCM	- Coordinating with individual NGOs, there will be an estimated number of 500 attendees at each event.	×	×	×
2.2.4	Initiate youth work: • Materials developed	NCCM	- Definition of Youth target audience/ age/ gender/ geographical distribution - Main message to be developed to target audiences - Different channels of intervention	×	×	×

Preparations for a “Family Day” event were completed in coordination with NCCM. The event, scheduled for July 6, will include approximately 350 family members and involve a series of games designed to improve communications within the family. Ambassador Khattab will provide opening remarks. There will also be a brief instructional presentation by a psychologist. FJP will screen a five minute video highlighting the problems children are facing in Egypt and emphasizing the role of parents in their children’s lives. Footage for the film was provided in collaboration with NGO grantees which provided actual cases and arranged logistics for the media team to complete filming.

Additional youth activities were delayed due to the focus on the child law amendments. Initial planning for these events is underway and they are expected to take place during the next quarter.



NGO Closing Event at NCCM

Annexes

Annex (1): National Training Agenda

Mediation Skills and Team Building Workshop

Day One

Session	Content	Methodology	Tools
09:00 – 11:00 Session One	<ul style="list-style-type: none"> ▪ <u>Opening:</u> introduction, training objectives ▪ <u>Family Dynamics:</u> Egyptian family characteristics, roles & responsibilities ▪ <u>Family Conflict:</u> nature and reasons – reactions – conflict analysis – problem tree. 	Working group- discussion – case study – lecturette – exercise	Handout – Flipchart – Data-show
11:00 – 11:15	Break		
11:15 – 01:15 Session Two	<ul style="list-style-type: none"> ▪ <u>Mediation Skills and Resolving Family Disputes:</u> techniques of conflict resolving – mediation stages – mediation skills (communication – negotiation – managing mediation session) 	Exercise - working group - discussion	Handout – Flipchart – Data-show
01:15 – 1:45	Break		
01:45 – 04:00 Session Three	<ul style="list-style-type: none"> ▪ <u>Team Work & Team Building:</u> good team characteristics, team development, team work skills - evaluate team performance ▪ Feedback - Wrap-up 	Exercise - working group - discussion	Handout – Flipchart – Data-show
04:00 – 4:30			Lunch

Day Two

Session	Content	Methodology	Tools
09:00 – 11:00 Session One	<ul style="list-style-type: none"> ▪ <u>Summary of Day One</u> ▪ <u>Application of Mediation Skills:</u> roles of legal, psycho and Social specialists – mediation session – discussion of role play 	Exercise – role play discussion – constructive critic	Handout – Flipchart – Data-show Video shooting
11:00 – 11:15	Break		
11:15 – 01:15 Session Two	<ul style="list-style-type: none"> ▪ <u>Mediation Skills (cont'd):</u> Managing mediation session – question asking skills – general guidelines ▪ <u>Re-do role playing:</u> discussion 	Discussion – role play – constructive critic	Video shooting Handout – Flipchart – Data-show
01:15 – 1:45	Break		
01:45 – 04:00 Session Three	<ul style="list-style-type: none"> ▪ <u>Report Writing:</u> report content, legal, psycho and social. ▪ <u>Good Report :</u> characteristics, report modification ▪ Feedback - Wrap-up 	Working group – discussion - feedback	Handout – Flipchart – Data-show
04:00 – 4:30			Lunch

Day Three

Session	Content	Methodology	Tools
09:00 – 11:00 Session One	<ul style="list-style-type: none"> ▪ <u>Enforcement of Law 10:</u> ▪ <u>Mediation offices:</u> roles and responsibilities ▪ <u>Statistics:</u> Forms – information and statistics accuracy 	Lecturette -Discussion	Handout – Flipchart – Data-show
11:00 – 11:15	Break		
11:15 – 01:15 Session Two	<ul style="list-style-type: none"> ▪ <u>Marriage:</u> related forms submitted to Mediation offices 	Lecturette -Discussion	Handout – Flipchart – Data-show
01:15 – 1:45	Break		
01:45 – 04:00 Session Three	<ul style="list-style-type: none"> ▪ <u>Divorce:</u> related forms and legal rights of divorced couple ▪ Wrap-up - Training Evaluation 	Lecturette -Discussion	Handout – Flipchart – Data-show
04:00 – 4:30			Lunch

Annex (2): National Training Plan

National Training Plan 2008

From	To	Total No. of Trainees	Average No. of Trainees per session	Training Location	Remarks / Proposed Training Venue
June 9, 2008	June 12, 2008	118	30	Zagazig	Mercure - Ismailia
June 16, 2008	June 19, 2008		29	Zagazig	Mercure - Ismailia
June 23, 2008	June 26, 2008		30	Zagazig	Mercure - Ismailia
June 30, 2008	July 3, 2008		29	Zagazig	Mercure - Ismailia
July 7, 2008	July 10, 2008	14	14	Ismailia, Suez, South and North Sinai	Mercure - Ismailia
July 14, 2008	July 17, 2008	77	39	Alex	Cecil Hotel
August 4, 2008	August 7, 2008		38	Alex	Cecil Hotel
August 12, 2008	August 14, 2008	103	35	Damanhour	Cecil Hotel
August 19, 2008	August 21, 2008		34	Damanhour	Cecil Hotel
August 26, 2008	August 28, 2008		34	Damanhour	Cecil Hotel
October 14, 2008	October 16, 2008	50	25	Tanta	Panorama / Arafa
October 21, 2008	October 23, 2008		25	Tanta	Panorama / Arafa
October 28, 2008	October 30, 2008	65	33	Mansoura	Ramada
November 4, 2008	November 6, 2008		32	Mansoura	Ramada
November 11, 2008	November 13, 2008	36	36	Kafr El Sheikh	Tentative

Annex (3): List of Grantees

Annex (2): List of Grantees from FY2007 to date

Grantees List

#	Proposal #	Grant #	NGO Name / Program Title	Program Location	Grant Duration (Months) / Start Date	Approx. Grant Amount (\$000)
1	111-71M22	GA-263-06-01-00	Minya Businessmen Association <i>Family Justice Offices Program</i>	Minya	12 (17Dec 06) COMPLETED	45
2	1-36O16	GA-263-06-02-00	New Horizons Foundation <i>Interaction Program</i>	Giza / Minya	12 (1 Jan 07) COMPLETED	48
3	1-4M1	GA-263-06-03-00	Samalut Culture Palace Pioneers <i>Culture & Family</i>	Minya	12 (1 Jan 07) COMPLETED	31
4	1-81M32	GA-263-06-04-00	Minya Coalition of Health NGOs <i>Family Rights & Society Welfare</i>	Minya	24 (1 Jan 07)	153
5	1-46G11	GA-263-06-05-00	Future Girls' Association <i>Justice Awareness & Empowerment for Family and Child</i>	Giza	12 (1 Jan 07)	48
6	1-37G26	GA-263-07-06-00	National Association for the Defense of Rights and Freedoms <i>Legal & Social Counseling for the Egyptian Family</i>	Giza	12 (1 Feb 07) COMPLETED	25
7	1-72M23	GA-263-07-07-00	New Vision Association for Development <i>Family Stability & Justice Enhancement</i>	Minya	12 (1 Feb 07)	35
8	1-62M13	GA-263-07-08-00	Social Services & Integrated Development <i>Family Support in Minya</i>	Minya	12 (1 Feb 07) COMPLETED	31
9	1-66M17	GA-263-07-09-00	Egypt Renaissance Foundation <i>Supporting Children Rights & Women Issues in Egyptian Family</i>	Minya	12 (11 Feb 07) COMPLETED	37
10	1-70M21	GA-263-07-10-00	The Good Shepherd <i>Liberty Children</i>	Minya	12 (1 April 07) COMPLETED	21
11	1-20G7	GA-263-07-11-00	Hawaa Al-Mostakbal Society for Family & Environmental <i>Community Cooperation against Family Violence</i>	Giza	12 (1 April 07)	53
12	1-57G22	GA-263-07-12-00	Shemou' Association for Human Rights & Local Development <i>Enhancing the Bonds of Family Stability</i>	Giza	12 (1 April 07)	45
	1-41O20	GA-263-07-13-00	Center for Egyptian Family Development <i>Happy Egyptian Family Program</i>	Giza	12 (1 April 07) Award Declined*	-
13	1-33O13	GA-263-07-14-00	Alliance for Arab Women <i>Supporting the Family Court</i>	Giza, Minya, Port Said	24 (1 June 07)	257
14	1-5M2	GA-263-	The Evangelical Association for	Minya	12	57

#	Proposal #	Grant #	NGO Name / Program Title	Program Location	Grant Duration (Months) / Start Date	Approx. Grant Amount (\$000)
		07-15-00	sustainable Development <i>Better Practice Towards minimizing Family Conflict</i>		(8 August 07)	
15	1-7M4	GA-263-07-16-00	Future Eve <i>Happy Family void of Discrimination and Domestic Violence</i>	Minya	12 (8 August 07)	32
16	1-69M20	GA-263-07-17-00	Sydat Misr Society for Women's Affairs <i>Supporting Family Stability</i>	Minya	12 (8 August 07)	27
17	1-31O11	GA-263-07-18-00	Masr El Mahroosa Baladi Association <i>Towards Better Marriage</i>	Giza	15 (1 Sep. 07)	77
18	1-32O12	GA-263-07-19-00	Caritas Egypt/Seti Center <i>Stable Family Challenging Disability by Counsel and Empowerment</i>	Giza	12 (23 Sep. 07)	70
19	1-16G3	GA-263-07-20-00	Al Tawan Association for Developing Local Community (Yad b Yad) <i>Family Stability is the Base for Society Development</i>	Giza	12 (25 Sep. 07)	36
20	1-26O6	GA-263-07-21-00	Heya Foundation for Women <i>Accord for Family Safety</i>	Giza	12 (26 Sep. 07)	46
21	1-48G13	GA-263-07-22-00	Egyptian Foundation for Family Development <i>Mediation System Support</i>	Giza	12 (27 Sep. 07)	30
22	1-52G13	GA-263-07-23-00	Light of Life Association for Family & Child <i>Family & Child Legal Protection</i>	Giza	12 (27 Sep. 07)	52
23	1-58G23	GA-263-08-01-00	Society of Local Community Development at Warak AL Hadar <i>Family legal & social services support</i>	Giza	12 (23 Dec. 07)	82
24	1-34O14	GA-263-08-02-00	Azhhar AlKarma Foundation <i>Better Life Program</i>	Giza	12 (23 Dec. 07)	76
25	MSS Recommendation /Orientation	GA-263-08-03-00	Port Fouad Child & Family Care Society <i>Family Justice</i>	Port Said	12 (25 Feb. 08)	45
26	MSS Recommendation /Orientation	GA-263-08-04-00	Organization of Civilized Development at Port Fouad (El Hadareya) <i>Stability & Better Future</i>	Port Said	12 (25 Feb. 08)	65
27	1-36O16	GA-263-06-02-02	New Horizons Foundation (Phase 2) <i>Interaction Program</i>	Giza	12 (1 Apr 08)	56
28	1-81M32	GA-263-06-04-01	Minya Coalition of Health NGOs (Phase 2) <i>Family Rights & Society Welfare</i>	Minya	18 (1 April 08)	140
29	1-62M13	GA-263-07-08-02	Social Services & Integrated Development(Phase 2) <i>Family Support in Minya</i>	Minya	12 (1 Apr 08)	60
30	1-66M17	GA-263-07-09-02	Egypt Renaissance Foundation (Phase 2) <i>Supporting Children Rights & Women</i>	Minya	12 (1 Apr 08)	31

#	Proposal #	Grant #	NGO Name / Program Title	Program Location	Grant Duration (Months) / Start Date	Approx. Grant Amount (\$000)
			<i>Issues in Egyptian Family</i>			
31	1-70M21	GA-263-07-10-01	The Good Shepherd (Phase 2) <i>Liberty Children</i>	Minya	18 (1 April 08)	51
32	1-15P2	GA-263-08-05-00	Small & Medium Industries Development Association <i>Towards Social Justice... A New Vision for a Better Tomorrow</i>	Port Said	18 (1 July 08)	81
Total						1,943,000

Annex (4): Monitoring and Evaluation Report

Annex (4): Quarterly M&E Report

Summary of Project Performance

Event	Output	Explanation
Task 1		
Nationwide Mediation Training	355	
Task II		
New Grant Awards	1 new grants agreement and 1 extension	Current total is 31 grants/extensions
FJP Capacity Building Training	1 trainings/32 participants	
NGO Training Programs	44 trainings/801 participants	
NGO Activities	4485 Counseling Center Visits 2820 Cases settled 2418 Children Supported 1311 Families Economically Empowered 508 Children at Risk Committees 4982 Home Visits 258 Awareness Raising events attended by 7935 participants	
Infrastructure		
Giza	El Saaf Completed ,Ayyat 75% completed, Badrasheen 80% completed, 6 th of October 75% completed	
Minya	Site visits for Minya with A&E and MOJ engineers took place. Work scheduled for early 4 th quarter	
Media		
MOJ HQ Press Manual	In Progress	
Documentary Film	On-going	Film continues to be updated for future use
Campaign to promote counseling centers	On-going	

NGO M & E Details by Month

2.2.5 NGO Capacity Building		Apr.	May.	Jun.	Q 3 Totals
Training Activities		-	-	-	
-	No. of MSD Capacity Bldg. trainings conducted	1	0	0	1
-	Number of attending trainees				32
-	Number of NGO trainings conducted	9	19	16	44
-	Number of attending trainees	292	338	171	801
Awareness raising events		-	-	-	
-	Number of Awareness events	76	91	86	258
-	Number of Awareness event attendees	2,786	2,549	2,590	7,925
2.2.6 Monitoring & Evaluation					
NGO Grantees Information					
-	Number of Sub Grantees and Partner Organizations				47
NGO Performance	Number Of Counseling Centers				69
	Number Of Visits received	1,393	1,558	1,534	4,485
	Number of cases settled	786	992	1042	2820
	Number of children supported	572	1156	690	2418
	Number of Family Econ. empowered	393	352	566	1311
	Number of (Child AT RISK) Committees	182	269	57	508
-	Number of home visits conducted	1519	1630	1833	4982

Yellow highlights – numbers that feed into USAID Common Indicators

Mediation Training Details

Nationwide training of court Mediators			April	May	June		M	F	Total
			# trainees						
	LOCATION								
1.2.6	Aswan		21				14	7	21
1.2.7	Benha		70				28	42	70
1.2.8	Shebin el Komm			85			43	42	85
1.2.9	Damietta			27			16	11	27
1.2.11	Fayoum				37		23	14	37
1.2.10	Zagazig				88		69	46	115
						Total			355

MOJ Mediation Offices Visits

Despite repeated attempts to collect this data, the MOJ was unable to provide the requested information. It is anticipated that more detailed data for the year will be received and contained in the next quarterly (annual) report.